

Memorandum

To: Julie Wallin
CC: Dr. Katye Perry
From: Dr. Catherine M. Sleezer
Date: 09/21/2001
Re: Revision to 2001 assessment plan

This memo documents a revision to the 2000-2001 Assessment Plan for Occupational and Adult Education. The 2000-2001 assessment focused on Goal 1 of the Plan “To offer a flexible graduate program that prepares students to more effectively plan and conduct programs for adults in diverse settings including formal organizations. Objective 1 for meeting Goal 1 was “To have students in the program cognizant of basic knowledge in the professional fields of Adult Education and Human Resource Development.” It was recognized that the activity specified in the plan of counting the frequency of course offerings did not measure students’ cognizance of knowledge, but it did measure their exposure to the knowledge. Objective 1 was revised to state “Students will be exposed to basic knowledge in the professional fields of Adult Education and Human Resource Development. The measurement for Objective 1 was revised to “Assess student exposure to knowledge by examining the geographical location of students compared to course offerings”. This measure allows us to better plan the curricular offerings to achieve maximum exposure.

Could you please update the Occupational and Adult Education Assessment file to reflect this revision? I apologize for not submitting this information to you earlier. After I received approval from the program faculty that this information was needed, I became involved in gathering the data and sharing it. I completely forgot to update the plan in your office. If you have questions or comments, I can be reached at 744-9798. Thank you.