

University Assessment Council

Minutes

Friday, February 4, 2005

250 Student Union

2:00 p.m.

Present: A. Carlozzi, C. Hawkins, S. Haseley, P. Lumpkin, E. Miller (in L. Martin absence), S. Ownbey, J. Schatzer, and G. Wilber.

Minutes from the Council's November meeting were reviewed and no corrections were made. Question was asked about when results of the Graduate Satisfaction Survey will be available. Lumpkin reported that the report of survey results should be completed by the end of March, and that each program will receive a report of their results.

Lumpkin reported that during the Fall semester, three sub-committees of Council members completed reviews of outcomes assessment for 23 programs, and provided feedback for assessment coordinators, department heads, and deans of those programs. The group discussed ways to make graduate assessment stronger and to communicate reviews back to the departments in the most positive way. Some members indicated that understanding seems to be growing regarding assessment in general, learning outcomes, rubrics, etc. It was suggested that it would be helpful to put examples on the web of stated learning outcomes and rubrics. Departments and/or colleges are encouraged to schedule individual meetings about reports and invite Lumpkin. It was suggested that the material used for sessions on instructional effectiveness might include assessment information. It was suggested that it might be beneficial for Dr. Strathe to present a simple message on academic program review and the relationship with assessment and repeat it often to encourage faculty.

The templates for assessment plans and reports that were developed from Council meetings in the fall have been sent to assessment coordinators and were presented and discussed in two workshops this semester. A handout was developed from the rubric to help programs going through program review assess for themselves the effectiveness of their assessment plan and report.

Lumpkin gave an update on professional development sessions held this semester:

- "Program Outcomes Assessment: Templates for Assessment Plans and Annual Reports," January 20 and 21. Approximately 25 faculty and staff attended each day.
- "Effective Assessment of Graduate Programs," January 26. Approximately 25 faculty and staff attended. Presenters reported that comments from those in attendance were positive; however, some faculty still seem somewhat unclear about how to proceed.
- "General Education Assessment Process and Results." Three sessions will be presented in February; each session will include a discussion of the rubric used for a specific assessment.

February 9 – Written Communication Skills

February 10 – Critical Thinking

February 24 – Science Problem-Solving

Wilber gave an overview of the presentation set for February 10. The session will focus on developing assignments that can be used to assess critical thinking.

Survey Updates:

- **College Student Survey Report** – a copy of this report was included in the packet of materials for the meeting.
- **Graduate Student Satisfaction Survey** – the Bureau of Social Research completed telephone interviews with currently enrolled graduate students in October. A report of results will be completed in March/April.
- **CIRP Freshman Survey** – survey was completed in August, 2004. A report of results will be available in April.
- **Survey of Alumni of Graduate Programs** – Next week the Bureau of Social Research will begin calling alumni of graduate programs who graduated in 1999 and 2003. A report of results will be available during the summer.
- **National Survey of Student Engagement** –will be conducted in Spring 2005 as an on-line survey. An e:mail from Dr. Strathe will be sent to students asking for their participation.

The meeting was adjourned at 3:15 p.m.

Minutes prepared by B. Brown.