

FACULTY COUNCIL MINUTES

250 Student Union

November 21, 1995

President Halligan called the meeting to order with the following members present: Allen, Allison, Anderson, Bertholf, Dolezal, Finn, Harris, Horn, Lau, Lawry, Moretti, Mayer, Peters, Richards, Schwarz, Scott, Smith, Stone, Tilley, Trapp, Warde, White, Wilkinson, and Williams. Also present: Beer, Birdwell, Bradley, Darcy, Harrison, Houck, Johnson, Keener, Skaistis, Vitek, Watkins and Watson. Absent: Ackerson, Knobbe, Marks, Morgan, and Paustenbaugh.

HIGHLIGHTS

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Marcia Tilley announced one correction in the October 10, 1995 Minutes. In the report of the Campus Facilities, Safety and Security Committee, Line 8 should read, "laboratory safety training for students." Dr. Warde moved acceptance of the October 10, 1995 Minutes as amended. Dr. White seconded the motion. The Minutes were approved as amended.

SPECIAL REPORT: Overview of the OSU Master Plan for Building and Remodeling — John Houck

Major building projects currently under construction include the Engineering Building (\$30 million), the Food Processing Center, and Willard Hall. The anticipated completion date for Willard is December 4. Classes will begin there this Spring. The Food Processing Center is well under way and they expect it to be completed by this time next year. The Engineering Building has just been started and we face a challenge to make sure it is fully funded. Other renovation projects include a \$5 million modernization program for the College of Veterinary Medicine, a variety of projects totalling \$4 million for Ag Extension centers throughout the state, renovation of the Ag Engineering Building and an \$8 million project for Fire Protection Publications north of the Physical Plant Administration offices. The OSU Fire Protection Publication Program is recognized throughout the world and rapidly growing. Part of Bennett Hall is being converted to apartments as

there is a demand for this type of housing and an elevator is being installed in the Business Building. They are also working on a new Family Resource Center funded by revenues from family housing. It will be located near the laundry. Plans are also being developed for a centralized Student Service Center in the Student Union. The state mandates that we have a 5-year plan which is refreshed each year. OSU's plan is developed in January, is considered by the Board of Regents in April and submitted July 1. Dr. Peters asked how faculty are involved in development of the plan. Mr. Houck said faculty are not very involved in the process. The Deans, Provosts, President Halligan and Vice President Birdwell meet with Mr. Houck to develop the plan. Jeff Anderson reported that the Campus Space Committee considers requests of use of the space in old buildings that is freed by new construction. Space requests are due February 1. The committee works with university administrators in an attempt to reallocate this space through a rational process.

SPECIAL REPORT: Classroom Building Renovation — Michael Skaistis, Architect, HTB, Inc., Tulsa

Mr. Skaistis presented a plan for renovation of the Classroom Building. They will upgrade mechanical and electrical systems and fire and smoke alarms, will resurface walls, flooring, and ceilings and will install acoustical wall panels, new chalk boards, tack boards and new lighting. Some lecture rooms will have a fixed teaching console. Other rooms will have mobile cart technology. Phone links to audio visual and computer services will be available in the rooms in case problems develop. Room 313 will be improved dramatically, with new seating. A new fire escape will be installed. Dr. Becky Johnson reported that a lot of student input was received and used in the design and that the building will be off-line about one semester plus one summer.

REPORT OF STATUS OF FACULTY COUNCIL RECOMMENDATIONS:

President Halligan

1. 92-03-01-FAC *Fixed Terms for Administrators:* Still under study.

2. 94-12-01-SALR *Composition of Future Information Technology Committees:*
Dr. Moretti reported that the committee has discussed what authority the Future Information Technology Committee should have and who should be on it. Currently there is a Systems Review Committee composed of Vice Presidents. It is anticipated the new committee might replace that one. They are trying to come up with a committee of manageable size that would adequately represent constituent interests. It is anticipated that this new committee would set plans, policies and priorities for software, service and hardware on campus. They will meet again November 28.

3. 95-03-02-FAC *Selection and Appointment of University Ombudsperson:* Still under study. A new Affirmative Action Director has been hired. She has a background in mediation and President Halligan is considering whether she could also serve as an Ombudsperson. OU still has not provided a report on their Ombudsperson position.

4. 95-05-01-AR *Motion to Recommend Completion of Academic Program Review:* Approved. The Provost's Office is in the process of making copies for distribution to colleges. Copies will also be available in the library.
5. 95-06-02-RP *Motion to Temporarily Accept the Conflict of Interest and Conflict of Commitment Draft Policy as Modified:* The Office of Legal Counsel has approved the temporary draft policy.
6. 95-06-03-SALR *Motion to Accept the Policy on Use of Electronic Mail:* J. L. Albert, Scott Fern and Marvin Keener met to discuss the policy and Mr. Fern is in the process of redrafting the proposed policy.

REPORTS OF STANDING COMMITTEES:

A. ACADEMIC STANDARDS AND POLICIES: Joe Williams — Update

The committee is considering four issues: 1) academic accommodations for students with disabilities - a recommendation will probably be made next month, 2) convocation - they are collecting information from other schools, 3) plus/minus grading - they are collecting information from other schools, and 4) academic integrity of courses.

B. BUDGET: Don Peters — Update

Dr. Peters reported that the average supplement given to each college for full professors was as follows:

<u>College</u>	<u>Approximate Amount</u>
Business	\$1000
A&S	780
Education	750
Engineering	750
Agriculture	500
HES	200
Vet. Med.	0

Dr. Keener reported that Deans were asked to specify merit and special adjustments on spreadsheets. Adjustments or raises that looked odd were questioned. In every case there was a justification. Joe Weaver reported to the committee that 15.2% of the faculty received no raise.

C. CAMPUS FACILITIES, SAFETY AND SECURITY: Lynne Richards — Update

Dr. Richards reported that the committee conducted a survey of faculty in the Monroe Street area via cc:Mail to determine reactions to various possible solutions to Monroe Street traffic congestion. The survey results indicated that the most unacceptable solutions would be closing Monroe or installing guardrails, tunnels, or bridges. The solution favored by the most respondents was re-staffing of the booths on Monroe from 7:30 a.m. to 5:30 p.m. Other ideas that were suggested included installation of gates with card access as a substitute for the booths.

Dr. White asked whether ticketing jay walkers and bikers might help. Dr. Richards reported that Everett Eaton has told the committee he does not have adequate staff to chase bikes. The results of the survey were carried forward to the Traffic and Parking Rules and Regulations Committee and they will be meeting again in January. The next meeting of the Campus Facilities, Safety and Security committee will be December 4.

D. FACULTY: Ed Lawry — No Report

E. LONG-RANGE PLANNING: Peter Moretti — Update

The committee met one week ago with President Halligan, Dr. Keener and V.P. Birdwell. The committee has been discussing basic philosophy and will meet December 5 to work on specifics. President Halligan noted that this is an important topic.

F. RETIREMENT AND FRINGE BENEFITS: Steve Marks — No Report

G. RULES AND PROCEDURES: Glen Dolezal — Update

The committee is in the process of surveying college councils and councils from other campuses concerning their perspective on the proposed conflict of interest policy.

H. STUDENT AFFAIRS AND LEARNING RESOURCES: Dennis Bertholf — Update

Dr. Bertholf thanked J. L. Albert and Dr. Keener for removing the block on an overseas phone service carrier. The committee is looking at ways to improve the promptness of recording student address changes.

Dr. Lau reported as a representative on the Committee on Communicable Diseases. The State Health Department has proposed a mandatory Tuberculosis skin test for entering students. The committee looked at monetary and time considerations for testing new students. The expected costs exceeded benefits no matter how conservatively costs are estimated or how optimistically benefits are projected. Estimated costs include costs to the state, costs to the university and costs to students. The estimated cost was \$41,314.50 compared to a benefit of \$11,293.80. If someone tests positive, the rate of actual infection is 1 or 2 per 10,000 per year. The State Department of Health suggests that if someone tests positive, they should take a drug regimen (the state will pay for the drugs) and then have an x-ray. Dr. Lau reported that the U.S. government used to require chest x-rays for immigrants, but they have stopped that because they do not see it as a big risk anymore. Just because entering students are tested once does not guarantee that they will not subsequently contract the disease. Dr. Moretti noted that cost-

benefit analysis where life is involved may have problems. Parents may have a difficult time accepting that their child acquired TB which we could have prevented. We may need to look at long-range cost/benefit. Are treatments really meaningful? What are the potential side effects of treatment? Dr. Horn suggested that we invite a medical expert to address this issue.

LIAISON REPORTS:

Margaret White — Athletic Council

The Athletic Council has met twice since the last Faculty Council meeting. The committee has recommended rewording of the Constitution to change the role of the Athletic Council. The University is currently advertising the position of women's soccer coach. All Big 12 schools will have soccer. Football ticket sales have exceeded budget projections. Athletic Director, Terry Don Phillips has announced an Iba-Fenimore mini campaign which Jack Griffith will oversee. They are asking donors to give \$1000 above current gift amounts per year for 5 years. The Athletic Department is currently undergoing reorganization. Dr. Lawry asked about the HBO special on Real Sports which discussed an athlete who was recruited to OSU and promised a scholarship repeatedly over six semesters. The scholarship never materialized but in the interim, he accumulated a \$14,000 debt to OSU. Dr. Lawry asked how it is possible for a student to accumulate a \$14,000 debt. President Halligan responded that the athlete was readmitted because negotiations were underway and at the time, they thought the matter would be settled. A fundamental issue involves "Who can speak for the University?" If promises are made without authority, does an institution have to keep them?

Carol Bradley — Staff Advisory Council

Six distinguished service awards were given at Staff Appreciation Day. These awards were selected from more than 50 nominations. The Staff Council is looking at the work of the Compensation Commission, is interested in OTRS and is looking at the possibility of voluntary shared sick leave. They meet the second Wednesday of each month.

A. B. Harrison — Emeriti Association

Their Creative Retirement Living Committee is working with the new buyers of Woodridge Village (now Golden Oaks of Stillwater). They have plans for duplexes and a high-rise facility like those in Enid.

Visit with OU Faculty Senate — Jim Trapp

OSU Faculty Council met with the OU Faculty Senate November 16 in Norman. Dr. Trapp reported that issues discussed with the OU Faculty Senate leaders included: retirement (OTRS), athletic funding, tenure, workload, warranties of degrees, image, and articulation.

Faculty/Staff Blood Drive — Diane LaFollette

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The Faculty/Staff Red Cross Blood Drive is scheduled for Thursday, December 7 from 9:00 a.m. to 3:00 p.m. in Student Union rooms 413-415. To date, 114 people have signed up to donate blood. There is a desperate need for donated blood. If you cannot donate during the 9:00 to 3:00 time period, the bloodmobile will be in the Kerr-Drummond Residence Hall mezzanine from 3:00-8:00 p.m.

OLD BUSINESS: None

NEW BUSINESS:

Dr. Trapp recommended Jerrold Leong as a replacement for Carolyn Henry. Dr. Henry resigned her Council seat to assume an administrative position. Dr. Allison moved approval of the appointment. Dr. Warde seconded the motion. The motion passed.

Natalea Watkins announced that SGA is going to buy its own server to support student home pages and SGA will police its system. Faculty or departments can build a home page by going to <http://www.pio.okstate.edu/pages/> and following the instructions.

Dr. Lawry reported that he is on a committee that is working on RPT policies. Dave Thompson chairs that committee. If you know of problems with current RPT policies, let Dr. Thompson know what they are.

Dr. Trapp announced that the Fall General Faculty Meeting will be December 5, 1995 at 3:00 p.m. in the Student Union Theater. V.P. Birdwell will speak on public relations issues. President Halligan has a previous commitment in Washington, D.C. on that date and will be unable to attend.

The January Faculty Council meeting will be moved to Tuesday, January 16, 1995.

Dr. Allison moved that the meeting be adjourned. The meeting adjourned at 4:50 p.m. The next meeting of the Faculty Council is December 12, 1995.

Marcia L. Tilley, Secretary