

FACULTY COUNCIL MINUTES
250 Student Union
March 13, 2001

President Halligan called the meeting to order with the following members present: Achemire, Binigar, Bost, Breazile, Comer, Dickman, Eastman, Edgley, Fletcher, Fournier Gasem, Gregson, Hoffer, Holcombe, Hsu, Hyle, Martin, Masters, Mayer, Perry, Sanders, Veenstra, Warde, and Weeks. Also present: J. Bittman, S. Harp, J. Hodgson, B. Huss, E. Hufnagel, M. Keener, L. Miller, V. Mitchell, G. Trennepohl, N. Watkins, and E. Woodley. Absent: Dohoney, Faltyn, Kimbrell, Peeper, Schestokat, and Wetzel

Faculty Council unanimously approved Khaled Gasem to replace A. J. Johannes on Council through May 31, 2001.

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Brenda Masters moved acceptance of the February 13, 2001, Minutes with one correction. In Dean Johnson's Special Report, pg. 2, 1st paragraph, line 12, the word "banning" should be "banding." James Breazile seconded the motion. The Minutes were approved as corrected. Brenda Masters moved acceptance of the March 13, 2001 Agenda. Jacque Fletcher seconded the motion. The Agenda was approved.

**SPECIAL REPORT: Update on Activities at OSU/Greenwood Campus —
President Gary Trennepohl**

President Trennepohl first introduced a guest to Council, he had brought with him from Tulsa, Jim Bittman. President Trennepohl discussed the search for a Vice President of Academic Affairs and Associate Dean for the Graduate College in Tulsa. He said the search for the Academic Affairs post will be reopened after an agreement with a finalist could not be reached, and a decision on the Associate Dean position hopefully will be made around mid-April. They

also have approximately thirteen faculty searches in process. In another matter, OSU-Tulsa is building seven laboratories with several already completed. The labs include divisions such as mechanical and electrical engineering, which are almost finished, a research lab for telecomm and an instructional lab for telecomm which are in progress and some of those are being funded by Williams. There is a mechanical engineering instrumentation lab that is finished and a civil engineering lab that is in process and a counseling lab for education. Oklahoma State University/Greenwood Campus is planning to construct an 80,000 square foot research building. About \$10 million in state bond money has been secured and the university is working toward an additional \$12-15 million for the building. Pres. Trennepohl said Regents recently approved an architect for the facility and bids for construction will likely go out by the end of the year. A completion date is scheduled for early 2004. They are also working with the College of Osteopathic Medicine and are hoping to bring their academic operations over to the Greenwood Campus. Combining the two campuses would make a lot of sense and Tom Allen is very supportive of this. Commuting stipends started last fall. This is a stipend for faculty travelling back and forth between Tulsa and Stillwater. Enrollment for spring 2001 semester is 4275 head count total students. Marcia Dickman asked if degrees were still awarded through this campus and if there were any plans for that to change. President Trennepohl said the degrees would still be offered through this campus with no plans for change. They offer the OSU degree. That's what attracts the students. Adrienne Hyle asked about graduation. President Trennepohl said they have a graduation ceremony in Tulsa just for the convenience of the students; however, they can graduate in Stillwater if they would prefer. He stressed the degree and requirements are the same. President Halligan said he is trying to change his rhetoric to say the Greenwood Campus of Oklahoma State University instead of OSU-Tulsa. Therefore, it is the Stillwater Campus of Oklahoma State University and the Greenwood Campus of Oklahoma State University. He hopes that in the future everyone will use this wording.

SPECIAL REPORT: Faculty Associates Program in Residential Life —

Bob Huss and Erica Woodley

Bob Huss, Director of OSU Residential Life, and Erica Woodley, Bennett Hall Director, spoke about the Faculty Associates Program in Residential Life. The Faculty Associates Program is a program in which a floor is adopted by a faculty member who will serve as an academic and non-academic role model to the residents of the floor, through informal out-of-class interactions, which will help foster student's interconnectedness with the university. The goals of the program are to facilitate the development of out of class relationships between students and faculty; to positively affect retention rates, graduation rates, and grade point averages; to provide quality faculty role models for students; to build university community; and to create opportunities for students and faculty to benefit from this program. The expectations of faculty are to attend a short orientation, participate in ALPHA, have at least one interaction per month with your floor and be enthusiastic about this program. Faculty advantages are five free meals per week, the ability to develop an understanding of the issues that face students today, opportunities to work with faculty outside of your own discipline, and the opportunity to positively impact the lives of the students with whom you will work. For more information about this program or to apply or recommend someone for the program please contact: Erica Woodley, x45605, woodley@okstate.edu or Doug Hallenbeck, x45596, hallenb@okstate.edu.

REPORT OF STATUS OF FACULTY COUNCIL RECOMMENDATIONS:

President Halligan, Executive Vice President and Vice Presidents

- 00-11-01-BUDG ***Guidelines for Third Summer Month Salary for 9- or 11-Month Appointments (Response from Faculty Council):*** Under review. The Council endorses the view that payment could be for research, service or teaching activities and could be from state funds. Dr. Keener discussed the recommendation with the deans at the February Deans Council meeting. A subcommittee is reviewing the recommendation and it will be discussed again at an upcoming meeting.
- 99-09-01-FAC ***Criminal and Credit Background Checks for Potential Staff Employees:*** Under review. A meeting was held January 18 during which Faculty and Staff Advisory Council representatives and others discussed and finalized draft recommendations. These recommendations are being considered by appropriate subcommittees of the two councils.
- 00-12-01-FAC ***Improving Performance of Students Participating in OSU Athletics:*** Accepted (3/8/01). President Halligan has written a letter to the Athletic Director to confirm support of this recommendation.
- 00-12-02-FAC ***Sabbatical Leave Recommendation:*** Under review. Recommendation was discussed at the February Deans Council meeting. A subcommittee is reviewing the recommendation and it will be discussed again at an upcoming meeting.
- 01-02-01-ASP ***Amendment to the Academic Appeals Board (AAB) Policy and Procedure Letter 2-0821:*** Under review. Requested modifications are being reviewed by Academic Affairs' administrators.
- 01-02-01-RES ***Oppose UCITA Legislation:*** Accepted (3/8/01). President Halligan has written a letter to Robert White, who serves as OSU's legislative liaison, to ensure this recommendation is communicated as part of the OSU position for this legislative session.
- 01-03-01-FAC ***Removal of Social Security Numbers from General Use at OSU:***
To President Halligan

REPORTS OF STANDING COMMITTEES:**CAMPUS FACILITIES, SAFETY, AND SECURITY — Marcia Dickman**

Issues continuing to be discussed include pursuing the campus master plan and parking issues.

FACULTY — Larry Sanders

While there have been no known cases of abuse of Social Security numbers at OSU, there have been concerns voiced at all levels by students, staff and faculty that they would like to see the system here changed. The administration talked to the Faculty Committee and explained they too were concerned; however, it might be some time and resources before they might be able to respond to the concern. The committee is recommending this issue be pursued as expeditiously as possible and presented recommendation #01-03-01-FAC entitled "Removal of Social Security Numbers from General Use at OSU." It reads as follows: **The Faculty Council Recommends to President Halligan that:** the Administration move quickly to remove SSNs of students, faculty and staff from general use. Consultation with MIS faculty suggests there are quick and cost-effective ways to begin the process of developing and assigning random i.d.s, and limiting access to SSNs to a "gatekeeper" of a few in Administration. This is not something to have lengthy debate or study about, but rather should begin this year. This recommendation passed unanimously and will be forwarded to administration.

RULES AND PROCEDURES — David Fournier

A resolution will be presented to Council next month requesting that the name of the Long-Range Planning Committee be renamed the Long-Range Planning and Information Technology Committee.

REPORTS OF LIAISON REPRESENTATIVES:**Staff Advisory Council — Leslie Miller**

The SAC spring newsletter should be coming out around April 2nd. It was scheduled to go to printing today. They may include the carnation sale order form in the newsletter as well as the SAC scholarship application form. The backside of the nomination form will include testimonials from past SAC scholarship recipients. SAC members will be assisting at the President's Open House scheduled for April 5th from 2:00-3:30pm. SAC scholarship applications will be going out with the spring newsletter, and they need to be returned to Nancy Swann, 203 Willard Hall, by 5pm April 20th. The scholarship provides \$300/year (\$150/semester) to selected staff members who desire to further their education at OSU. So far, SAC concession stand fundraising efforts have raised \$719 for the scholarship fund. Administrative Professional Day is April 25th, and SAC is having a carnation sale for it. Copies of the flyers were distributed to all in attendance at today's Council meeting. If you are interested, carnations will be \$2 apiece and will be delivered on April 25th. Orders need to be returned by Friday, April 20th. All proceeds from the sale go towards the SAC scholarship fund. In regard to the background checks issue, SAC will not be making any recommendations until the entire document, as proposed by Administration, including the list of positions that will require such checks, has been reviewed. SAC has requested additional information be included with the list of positions, such as where the records will be kept, how long they will be kept, who will be conducting the checks, the name of the specific checks to be conducted (i.e. OSBI criminal background check), as well as procedures for adding or subtracting positions from the list. Concerning the Affirmative Action Policy, SAC will be voting March 14th on a recommendation to include "sexual orientation" in OSU's Equal Opportunity/Affirmative Action Policy 1-0101. In regard to staff salaries, the Policy, Budget, and Benefits committee continues to look at the issue of low staff salaries with

the assistance of Personnel Services. Chuck Edgley stated that Faculty Council will stand with Staff Advisory Council in regard to following through on the Background Check issue until it gets to be the policy that was agreed on.

Student Government Association — Emmy Hufnagel

The Senate passed a bill last week to transfer \$10,000 from the unallocated account to help pay for approximately 10 blue lights in the Greek community south of campus. Interfraternity and Panhellenic Councils each donated \$5,000 to the project. Vic Wheeler and Marilyn Martin worked with several members of the administration to allocate university funds to match the \$20,000 from IFC, Panhellenic and Senate. SGA also passed a resolution in opposition to the UCITA legislation. The new SGA website is "up and running" and can be accessed through the main OSU website. One of the services it will offer (by 4/1/01 according to the site) is on-line teacher evaluations that can be made available to students over the web. These are not the official OSU teacher evaluations that are distributed in class at the end of each semester. Some students in Senate were concerned about possible legal issues regarding the on-line evaluations and they will be looking into this further. Much discussion followed in this regard. Heidi Hoffer, member of the Task Force committee formed to study evaluation of instruction, suggested Derek Martin, who was mentioned as one of the students working on the website, be invited to one of their meetings to discuss this issue. Also, President Halligan will ask Vice President for Student Affairs, Lee Bird to look into the situation.

Arts & Sciences Faculty Council — Jack Hodgson

The A&S Faculty Council is continuing to look at the possibility of establishing a "General Subject" undergraduate degree. A committee has received reports from the other Big 12 schools and are reviewing for their April meeting. Dr. Stephen McKeever, A&S Associate Dean for Research, presented a report about a university committee he chaired regarding how research efforts can be improved at OSU. The committee has a number of proposed recommendations which are awaiting final approval. Also, a committee is looking at possible changes in the way A&S elects representatives to the university Faculty Council.

NEW BUSINESS:

Bill Warde reviewed the current status of the nomination list for the current Faculty Council elections. Several vacancies still remain to be filled and he asked councilors to help in finding faculty to run.

Ken Eastman expressed a concern over a problem with the new health insurance program for graduate students. There seems to be a problem with the formula in regard to when a student signs up for the insurance (start date) and their eligibility in regard to FTE hours. Dr. Keener asked Ken to send him a list of the students involved.

The meeting adjourned at 4:25 p.m. The next regular meeting of the Faculty Council is April 10, 2001 and the Spring General Faculty Meeting is April 17.

Adrienne E. Hyle, Secretary