

How the processes of the management of the Student Union help to ensure integrity and compliance.

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The OSU Student Union operates with a well-tested (and proven) Management team concept. Primary functional areas reporting to the Director include Campus Life, Administrative Services, Bookstore and retail shops, Building Operations, Dining Services, and Meeting Services. As such each department head has basic responsibility for his/her area, specifically insuring that all employees are hired, and properly trained. Much of the training is coordinated by our Human Resources component located in the Administrative Services area. For certainly, a critical key to compliance is hiring and training sound people and then having systems in place to insure accountability.

For example, staff are required to attend quarterly safety training while they are encouraged to attend other programs offered to increase their competency. At this time, our Bookstore is completing an audit conducted by the OSU & A&M Board of Regents Department of Internal Audit and the annual end of the year inventory audit, insures compliance in this area, as well.

As much of the Student Union business focuses upon student issues, a number of policies exist to insure both compliance and efficient service. More specifically, all recognized student organizations with on-campus accounts have annual training and assistance from the Accounting Services department. Indeed the Ledger 9 Student Organization accounting system is well tested. Also, all student organizations must affirm (in writing) that they do not discriminate as to membership and that they follow Title IX guidelines.

Let me also add that all students and student organizations are subject to policies, procedures, etc. as laid out in the "Student Rights and Responsibilities Document Governing Student Behavior." This important piece is provided on-line and published early in the fall through the student publication, "The Daily O'Collegian."