EDUCATIONAL RESOURCES AND DEVELOPMENT

Mission

Educational Resources and Development promotes excellence in teaching by providing services, resources, programs and instructional support that enable effective teaching, enhanced learning, and valid, reliable assessment.

Vision

Educational Resources and Development will be recognized for:

- Leadership in providing progressive and highest quality faculty development services and programs;
- Exceptional support services for faculty and administration;
- Promotion of teaching as a respected scholarly activity, alongside research and other faculty work and scholarship;
- And an Institutional Research Program to meet the needs of faculty and administration for decision-making and research.

Core Values

Excellence – We seek excellence in all our endeavors, and we are committed to continuous improvement.

Integrity – We are committed to the principles of truth and honesty, and we will be equitable, ethical, and professional.

Service – We believe that serving others is a noble and worthy endeavor.

Intellectual Freedom – We believe in ethical and scholarly questioning in an environment that respects the rights of all to freely pursue knowledge.

Diversity – We respect others and value diversity of opinion, freedom of expression, and other ethnic and cultural backgrounds.

Stewardship of Resources – We are dedicated to the efficient and effective use of resources. We accept the responsibility of the public's trust and are accountable for our actions.

Strategic Goals, Critical Success Factors, Objectives, and Strategies

Goal One. Promote teaching as a respected scholarly activity and provide the highest quality progressive, relevant and engaging faculty development services and programs that promote excellence and innovation in teaching practices and course design.

Critical Success Factors:

- Increase participation in Faculty Development programs and activities by 50%.
- Increase participation in "Education Scholar Program" by 20%.
- 50% faculty acceptance of the scholarship of teaching.
- 5% faculty participation in study/research on teaching in their disciplines.
- Increase faculty participation in Blackboard by 15%.
- A significantly greater number of students satisfied with teachers and teaching.
- School adoption of New Faculty Orientation Program.

Objectives:

Objective 1.1: Increase faculty awareness of and participation in Faculty Development activities.

Strategies:

- Perform needs assessments on topics and issues of relevance and interest to faculty through survey and regular visits/contacts.
- Create opportunities for discussion, collaboration, and feedback on teaching, learning, and testing issues.
- Provide timely announcements/reminders for Faculty Development Series programs and workshops.

Objective 1.2: Educate faculty on the importance of teaching well.

Strategies:

- Create a Faculty Development website of information and links on relevant topics and issues.
- Design newsletter format for electronic distribution twice per year; during the fall and spring semesters.
- Provide teaching and learning improvement opportunities for faculty.
- Present concept of teaching as scholarship in departments.
- Showcase faculty who demonstrate teaching excellence.
- Market "Education Scholar Program".
- Promote faculty/department acceptance of Teaching Portfolios.

Objective 1.3: Help faculty adequately prepare, teach, test, assess, reflect, and document teaching practices and changes in teaching practices.

Strategies:

- Provide faculty with opportunities to practice, observe and critique effective teaching.
- Establish a New Faculty Orientation Program.
- Develop formative and summative evaluation instruments and facilitate evaluative processes of courses and programs.
- Involve faculty in using Blackboard components in courses.

Goal Two. Promote awareness, communication and cooperation of the integrative process of scheduling (rooms, exams, etc.), publishing syllabi, and facilitating evaluation results.

Critical Success Factors:

- 85% of syllabi, course and exam schedule information turned in to Educational Resources and Development by deadline without coercion.
- 80% of faculty understand and comply with written course evaluation.
- 100% participation in the room reservation process with 95% accuracy.
- 100% satisfaction with exam process.

Objectives:

Objective 2.1: Provide quality services in a timely manner.

Strategies:

- Maintain continuous communication with faculty and staff explaining Educational Resources and Development processes.
- Invite input from faculty and staff on ways to more efficiently report information.
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Objective 2.2: Develop and maintain working relationships with all administration, faculty, and staff responsible for room, syllabi, exam and evaluation facilitation.

Strategies:

- Regularly check room requests and send confirmations.
- Maintain paper supplies for C.A.M.E. building printer used by students.
- Establish and maintain standards for policies and procedures relating to Scantron process of exams and evaluations.
- Initiate collection of syllabi; create and publish schedule.
- Collect, organize, and publish test information for semester, mid-term, and final tests.
- Develop a survey to gauge satisfaction and make changes to upgrade procedures.

Goal Three. Develop Institutional Research Program to meet needs of faculty and administration for decision-making and research.

Critical Success Factors:

- 99% accuracy.
- Able to meet 90% of Faculty/Administration requests in the first two years. Able to meet 100% in the third year.

Objectives:

Objective 3.1: Develop databases that are inclusive of OSU-CHS student records from inception of College.

Strategies:

- Develop job description and hire staff for the Institutional Research Program.
- Institutional Research staff will learn database software.
- Build databases.
- Enter student records as data into databases.
- Maintain databases.

Objective 3.2: Develop Institutional Research Program.

Strategies:

- Survey faculty and staff to determine institutional research needs.
- Search websites and journals of other medical schools and institutions to review institutional research programs already in progress.
- Select program processes most compatible with needs of users.

Objective 3.3: Deliver results for research.

Strategies:

- Develop mechanics of providing results to research teams.
- Develop process for disseminating data that meets federal regulations.