MEDICAL LIBRARY

Mission

The Medical Library will provide biomedical information and library services that support teaching, learning, research, patient care, and community outreach.

Vision

The Medical Library is envisioned as a state-of-the-art facility that serves as the institutional focal point for academic biomedical information services and resources provided on a lifelong basis. As the Library develops these services and resources using local print collections and electronic databases to support local and rural health care communities, it will be recognized as a model for academic osteopathic medical libraries.

Core Values

Excellence – We seek excellence in all our endeavors, and we are committed to continuous improvement.

Integrity – We are committed to the principles of truth and honesty, and we will be equitable, ethical, and professional.

Service – We believe that serving others is a noble and worthy endeavor.

Intellectual Freedom – We believe in ethical and scholarly questioning in an environment that respects the rights of all to freely pursue knowledge.

Diversity – We respect others and value diversity of opinion, freedom of expression, and other ethnic and cultural backgrounds.

Stewardship of Resources – We are dedicated to the efficient and effective use of resources. We accept the responsibility of the public's trust and are accountable for our actions.

Strategic Goals, Critical Success Factors, Objectives, and Strategies

Goal One. Support academic excellence, faculty research, student development and success by strengthening library collections.

Critical Success Factors:

- Increase Library acquisitions funding each year to offset the continuous price inflation on journals, which is running about 7% each year.
- Increase faculty input in purchasing decisions by 20%.
- Continue the shift to electronic biomedical information resources while also maintaining a core journal collection in print.
- Provide faculty with access to open access journals for research and publishing opportunities.

Objectives:

Objective 1.1: Improve the print collections in the basic sciences and clinical medicine.

Strategies:

- Increase the number of basic sciences and clinical medicine faculty who are selecting books for the collection through the Major's Book Approval Plan to at least one third of the faculty over the next five years.
- Work with the Learning Resources Committee to improve input from the faculty about collection development.
- Create a materials request form on the library's web page to encourage faculty participation in book selection.
- Evaluate the data collected from circulation activity to provide guidance on purchasing decisions.

Objective 1.2: Improve and expand the multi-media collection.

Strategies:

- Weed materials currently in older, outdated formats.
- Convert materials in outdated formats to CD-Rom or DVD when and if copyright permissions can be obtained.
- Increase spending for multi-media materials by 30%.
- Spend at least 5% of allocated library materials budget each year on expanding our excellent model collection.

Objective1.3: Improve the accessibility and usability of electronic biomedical information resources.

    Strategies:

- Continue to expand the consortia purchase of electronic resources to maximize cost savings through OSU, SCAMEL, OCALD, etc.
- Purchase a site license for a clinical reference services such as Up-to-Date, Clinical Consult, or a comparable product.
- Increase the number of simultaneous users for our most frequently used electronic resources.
- Purchase software that provides federated searching across all electronic resources.
- Purchase open URL linking software to provide direct access to journal articles from citation databases.
- Enhance library electronic resources so wireless PDAs can be used on campus and in the clinics to access theses resources.

Objective 1.4: Provide access to open access journals.

    Strategies:

- Participate in Open Access Publishing initiatives such as BioMed Central, BioOne, and Public Library of Science (PLOS).
- Publicize these open access resources to the faculty and researchers on campus.
- Sponsor an open access publishing conference for faculty to heighten their awareness of the benefits of publishing in open access journals and including them in their literature searches.

Goal Two. Support academic excellence and faculty research and contribute to student success by improving reference and library instruction services.

Critical Success Factors:

- Extend reference service hours from 44 per week to 60 hours per week.
- Increase the number of reference questions answered from 5,000 per year to 10,000 per year within the next five years.
- Increase the number of instruction contact hours from 90 per year to 360 per year.
- Hire a new Librarian to assist with reference and coordinate library instruction activities.

Objectives:

Objective 2.1: Improve and enhance our instruction services.

Strategies:

- Make the new Reference/Instruction/Outreach Librarian responsible for planning and delivering library instruction to students and faculty.
- Utilize the latest instructional technologies to develop and deliver library instruction.
- Develop a biomedical information literacy program for students, and faculty.
- Work with Educational Resources and Development Coordinator to develop more effective instruction.
- Identify underserved groups and customize instruction for them, including graduate students in biomedicine and forensic sciences, nurses working in our clinics, residents and interns at OMECO sites, etc.

Objective 2.2: Expand reference service hours and implement new reference services.

Strategies:

- Expand reference services from 44 hours to 60 hours per week.
- Hire a new Librarian to help provide reference service.
- Implement an e-mail reference service.
- Implement virtual reference services, which provides the ability to chat online with a Reference Librarian over the Internet.

Goal Three. Support the outreach and service missions of the Center for Health Sciences (CHS) Campus.

Critical Success Factors:

- Hire a new Reference/Instruction/Outreach Librarian to coordinate all outreach activities of the Library.
- Submit an $11,000 outreach subcontract grant proposal to the National Library of Medicine (NLM) each year to conduct outreach activities for the NN/LM in Northeastern Oklahoma.
- Expend all of the $11,000 granted to the CHS library under the NLM outreach subcontract each year.
- Increase outreach site visits to at least 20 sites per year.
- Increase the number of D.O.s in Oklahoma who are using the NLM Loansome Doc document delivery service from the CHS Library by 25% per year over the next five years.

Objectives:

Objective 3.1: Improve our performance as an outreach library of the NLM.

Strategies:

- Expend all funds that are granted each year.
- Partner with the other Oklahoma NLM outreach libraries to increase effectiveness and efficiency of our outreach program.
- Attend national and regional outreach workshops and planning meetings that are offered by the NLM.
- Focus outreach efforts on underserved groups such as Native Americans, immigrant populations, allied health care professionals, and D.O.'s in rural communities.
- Work with CHS faculty and researchers to identify additional underserved target groups in our region.

Objective 3.2: Participate in the annual CHS Mini-Med School Program each year.

Strategies:

- Exhibit at the annual Mini-Med School each year.
- Develop a presentation for health consumers on the health information resources that are available through the National Library of Medicine.

Goal Four. Utilize the latest information technologies to enhance access to library collections and services.

Critical Success Factors:

- Obtain funding from the CHS central administration for new information technologies, as needed.
- Seek grant funding to supplement state dollars for new information technologies.
- Implement a three year replacement policy for library computer hardware to support state-of-the-art information technologies.

Objectives:

Objective 4.1: Maintain currency of computer technology.

Strategies:

- Use best practices system management for such issues as operating system updates, security patch updates, anti-virus protocols, backup procedures, etc.
- Use life cycle budgeting with a 3-year cycle for computer hardware.
- Work with the Development Office to seek extramural funding to supplement state funding for purchasing hardware and software.
- Utilize the Stillwater Library hardware, if needed, to support new software.

Objective 4.2: Increase library staff productivity by using new software technology.

Strategies:

- Implement a paperless interlibrary loan management system using Illiad software.
- Implement new Endeavor Library System modules as needed.
- Utilize OCLC 's new Connexion software for cataloging materials.

Objective 4.3: Implement software and hardware that enhances user access to electronic resources.

Strategies:

- Add software that allows federated searching of online databases and access to digitized collections.
- Add open URL linker software for more transparent access to ejournals and other electronic resources.
- Add course integration software that works with Blackboard and Web CT.
- Enhance library electronic resources so wireless PDAs can be used on campus and in the clinics to access theses resources.
- Refine the library web page design to facilitate access to electronic resources.

Goal Five. Promote leadership skills and provide staff development opportunities.

Critical Success Factors:

- Increase the number of employees participating in the Leadership Development Program.
- Increase the leadership skills of current employees.
- Increase the technical skills of current library employees.
- Provide in-house training for staff on a quarterly basis.

Objectives:

Objective 5.1: Improve job related knowledge and skills of staff.

Strategies:

- Send staff to workshops presented by Amigos, Endeavor, OLA, HeLEO, GOAL, OSHLA, and other library related organizations.
- Encourage staff to participate in OSU staff development programs such as the Ambassador Program, Leadership Development, and others.
- Use the Eighth Floor to provide staff training opportunities.
- Utilize the Tulsa and Stillwater Library to provide training opportunities for the staff.

Goal Six. Expand the Medical Library

Critical Success Factors:

- Obtain funding from higher education bond issue or extra mural funding
- Get input from faculty, administrators and students to insure the new facility meets their needs.

Objectives:

Objective 6.1: Improve job related knowledge and skills of staff.

Strategies:

- Work with the OSU-CHS administration to develop plans for a new or expanded library space.
- Study the latest trends in medical library buildings or renovation and use insights gained to plan new library space.
- Make the latest library and information technologies available to students and faculty.
- Provide space for needed services including a library instruction lab, study carrels for all students, more group study rooms, more room for technical services, larger student computer lab, office space for staff.

Goal Seven. Develop the Library Physical Plant

Critical Success Factors:

- Availability of funds for new building or physical plant expansion.

Objectives:

Objective 7.1: Improve the Library building facilities to satisfy users' needs for study and access to Current information technology.

   Strategies:

- Work with the OSU-CHS administration to develop plans for a new library within the new LRC building.
- Study the latest trends in medical library building renovations reflecting changes in information technology and information gathering habits of students and faculty.