# LIBRARY

## Mission

The Library serves as the intellectual commons of the University, providing high quality resources, services, and gateways to information to meet the needs of Oklahoma State University - Oklahoma City's diverse instructional, research and outreach programs. The Library also serves as an information resource for all the citizens of Oklahoma through both direct access to its collections and services and by sharing these resources as needed with other libraries in the state.

## Vision

The Library will meet all of the information needs of the Oklahoma State University – Oklahoma City community.

## Core Values

**Excellence-**We seek excellence in all our endeavors and we are committed to continuous improvement.

**Intellectual Freedom-** We believe in ethical and scholarly questioning in an environment that respects the rights of all to freely pursue knowledge.

**Diversity-**We respect others and value diversity of opinions, freedom of expression, and other ethnic and cultural backgrounds.

**Integrity-**We are committed to the principles of truth and honesty, and we will be equitable, ethical, and professional.

**Service –** We believe that serving others is a noble and worthy endeavor.

**Stewardship of Resources-** We are dedicated to the efficient and effective use of resources.  We accept the responsibility of the public's trust and are accountable for our actions.

# Goals, Critical Success Factors, Objectives, and Strategies

**Goal One.  Ensure that the Library collection continues to meet the information needs of the Oklahoma State University-Oklahoma City campus.**

**Critical Success Factors:**

- Increase materials in the Library by 11,000 items over the next 5 years
- Increase faculty participation of 25% in collection development by 25%
- Obtain additional space to accommodate library growth

*Objective 1.1:  Select and evaluate print, media, and electronic materials in support of University programs and collection needs.*

Strategies:

- Stay abreast of any new programs or courses offered and be prepared to support them.
- Read reviews and stay abreast of new materials that meet the University needs.
- Evaluate the collection for weaknesses and focus on weak areas to insure materials are available where needed.
- Work with administration to obtain additional space to house increased collection.

*Objective 1.2:  Actively solicit subject specific collection development input from faculty members.*

Strategies:

- Make faculty aware of the ability to participate in collection development.
- Contact faculty for input on collection development in their subject areas.
- Make Division Heads aware of the need for participation from faculty.

**Goal Two.  Strive to provide outstanding service while fulfilling the information requirements of the university community.**

**Critical Success Factors:**

- Insure that all library staff members maintain currency with information access tools with workshops, etc.
- Positive service techniques used in 90% of all encounters
- Receive 90% satisfaction rating from student survey
- Add materials to the library collection which serve the needs of a diverse population
- Increase Library staff by 1 full-time Librarian and 2 full-time classified staff during the next 5 years

*Objective 2.1:*  *Provide in-house information access and customer service training for staff.*

Strategies:

- Provide workshops and seminars for staff training and development.
- Emphasize outstanding service to all library staff.

*Objective 2.2:*  *Insure a diverse collection in order to meet the needs of the library users.*

Strategies:

- Encourage openness to the diversity of the University population.
- Evaluate the collection for content and insure all University populations are being served.
- Collect materials that meet a diverse population.
- Be aware of trends in enrollment.

*Objective 2.3:*  *Maintain adequate staffing to insure outstanding service.*

Strategies:

- Work with the administration to insure that staffing in the library meets the needs of the library users.
- Continue to monitor library usage and evaluate service needs to accommodate that demand.

**Goal Three.  Evaluate up-to-date technologies to provide effective and efficient access to both electronic information resources and records management.**

**Critical Success Factors:**

- Professional development through participation in professional organizations, conferences, workshops, etc.
- Replace at least 1/3 of library computers annually

*Objective 3.1: Stay current with technological access issues through professional journals, seminars, and workshops.*

Strategies:

- Encourage and provide support for professional participation.
- Provide time and support to participate in workshops and seminars.
- Insure support materials are available.

*Objective 3.2: Work with Information Technologies and Finance and Operations to maximize funding and technological possibilities.*

Strategies:

- Insure continued levels of spending for technological upgrades and advances.
- Obtain recommendations from Information Technologies on hardware upgrades.
- Work with Finance and Operations to insure the most effective use of money for purchases.

**Goal Four. Evaluate options to provide students, staff, and faculty with access to the largest amount of quality information via as many portals as possible.**

**Critical Success Factors:**

- Insure access to library resources for all students, faculty and staff
- Maintain and improve technological access to local, distance education and statewide systems

*Objective 4.1: Expand upon the cooperative efforts, both system and state wide, to provide access to information in the most effective manner.*

Strategies:

- Continue work with the Oklahoma State University system librarians to provide improved/increased access to library resources.
- Continue work with the Oklahoma Council of Academic Library Directors to improve services for academic libraries throughout the state.
- Continue full participation in Amigos Library Services Inc.(regional consortium) in order to obtain library materials and access in the most economical and efficient manner possible.

*Objective 4.2: Continue to work with Information Technologies to provide dependable off-campus electronic access to information resources.*

Strategies:

- Evaluate new technology and determine how to incorporate it in to ways to improve access to library collections.
- Monitor access to electronic information to insure users are able access the information they need.
- Insure equipment and software is current and functioning properly.