

# Library Services

## Mission

The OSU-Okmulgee Library provides excellent library service and the finest collection in support of the instruction, research and outreach activities of OSU-Okmulgee and its surrounding communities.

## Vision

The OSU-Okmulgee Library will be recognized for:

- Providing the best information resources available, by collecting, organizing and maintaining material to support the present and future programs of our agency.
- Providing personalized library services, including but not limited to, library instruction, reference support, interlibrary loan and computer access.
- Furnishing a comfortable and accessible learning environment for all individuals.
- Preserving the documents and archive material that contributes to the unique history of OSU-Okmulgee.
- Helping students develop academic curiosity to develop the habits of life-long learning.

## Core Values

**Excellence** – We seek excellence in all our endeavors, and we are committed to continuous improvement.

**Intellectual Freedom** – We believe in ethical and scholarly questioning in an environment that respects the rights of all to freely pursue knowledge.

**Integrity** – We are committed to the principles of truth and honesty, and we will be equitable, ethical, and professional.

**Service** – We believe that serving others is a noble and worthy endeavor.

**Diversity** – We respect others and value diversity of opinion, freedom of expression, and other ethnic and cultural backgrounds.

**Stewardship of Resources** – We are dedicated to the efficient and effective use of resources. We accept the responsibility of the public's trust and are accountable for our actions.

## Goals, Critical Success Factors, and Objectives

**Goal One. Library Collection and Services—Offer a larger, more current collection to support OSU-Okmulgee’s curriculum.**

### **Critical Success Factors:**

- The library will expend \$11,000 - \$13,000 on new nursing books
- Distribute an annual survey to OSU-Okmulgee Faculty, assessing the library collection and services. The ultimate goal is to achieve an 80% positive rating
- Weed and replace 5% of our collection annually
- The library holdings will support the new Bachelor of Technology Degrees

### **Objectives:**

**Objective 1.1:** Build a closer rapport with the OSU-Okmulgee Faculty and their Divisions to help determine titles and material that could be incorporated into the collection.

Strategies:

- The library director will build a closer rapport with faculty and staff by visiting each department on a regular basis, and being attentive to their goals and needs.

**Objective 1.2:** Inform the OSU-Okmulgee Faculty and Staff of the library collection and services.

Strategies:

- The library staff will communicate by email, phone, and have personal contact with most OSU-Okmulgee Faculty and Staff to inform them of the library collection and services.

**Objective 1.3:** Build and develop the library collection.

Strategies:

- Purchase additional media shelving for approximately \$2500.00.
- Acquire new shelving for the general collection.
- Acquire new shelving for the reference collection.
- Continue to purchase books and serials in both print and electronically.

**Objective 1.4:** Create new sources/revenue streams to support library infrastructure, technology, and facilities.

Strategies:

- Establish a “Friends of the Library” non-profit organization.
- Continually search and apply for library grants.

**Goal Two. Archive Material—Maintain and preserve the OSU-Okmulgee archive material.**

**Critical Success Factors:**

- Identify a majority of the photographs
- 100% of the photographs will be digitalized
- A complete and accessible archive room
- Professional development

***Objectives:***

**Objective 2.1:** Maintaining and preserving our archives.

Strategies:

- Work toward acquiring grants to help maintain and preserve our archive material.
- Attend workshops to further our knowledge of maintaining archives.
- Have a bi-annual gathering to identify photographs.
- Preserve photographs by sorting, identifying, and storing in appropriate boxes.
- Purchase a scanner to transfer all photographs to digital format.

**Objective 2.2:** Organize to better accommodate access to the archives.

Strategies:

- Create a new archive room that is fully accessible to patrons.

**Goal Three. Technology—Pursue state-of-the-art technology designed to assist the students and faculty of our agency.**

**Critical Success Factors:**

- 100% of our computers will be compatible with the computers in the Division labs
- All student computers in the library will be equipped with multimedia capabilities

***Objectives:***

**Objective 3.1:** All of the software and hardware on the computers in the library are to be current.

Strategies:

- Collaborate with the OSU-Okmulgee Divisions to provide software and up-to-date technology needed by students.
- Work with Computer Services to keep up-to-date on the latest technology.

**Objective 3.2:** Improve the OSU-Okmulgee Library homepage.

Strategies:

- Continually improve the OSU-Okmulgee Library homepage by working with the webmaster.

**Goal Four. Security—Maintain our collection by acquiring security devices.**

**Critical Success Factors:**

- 90% of our library resources will be secure
- 90% of our collection will be protected by RFID tags

***Objectives:***

**Objective 4.1:** Acquire a security system detection unit for the library.

**Strategies:**

- Acquire a single isle detection unit for the library.
- Acquire RFID tags for circulating material in the library.
- Acquire security cables for our valuable hardware and devices.
- Acquire security cameras for the library.

**Goal Five. Appearance—Improve our over-all appearance and comfort level.**

**Critical Success Factors:**

(Observational)

***Objectives:***

**Objective 5.1:** Redecorate the library.

Strategies:

- Acquire artwork for the library.
- Acquire new signs for the library.
- Purchase an area rug for the library.
- Install new carpet in the library.

**Objective 5.2:** Increase the comfort level of the library.

Strategies:

- Acquire new computer desks for the library.
- Improve the lighting in the library.
- Acquire new computer lab chairs for the library.